



## **46<sup>th</sup> Annual K.A.C.P. Training Conference**

July 29, 2018 – August 2, 2018

Cincinnati Airport Marriott  
Florence, Kentucky

Dear Valued Vender:

My name is Anthony Lucas, Chief of Police of the Independence Police Department and I am the Second Vice President of the Kentucky Association of Chiefs of Police. I am hosting the 46th Annual KACP Training Conference, which will be held at the Cincinnati Airport Marriott in Florence, Kentucky beginning July 29, 2018 through August 2, 2018. We would like to extend an invitation to your company to showcase your product(s) at the conference. The Conference Expo will open Monday, July 30 and continue through Wednesday, August 1, 2018.

This year we are providing opportunities for vendors to interact with the attendees outside of the vendor hall, at off-site events. This conference will provide you with an excellent opportunity to access a highly targeted audience. KACP has over 500 members who are executive leaders of police, sheriff, and federal agencies within the Commonwealth of Kentucky. These police executives represent more than 10,000 law enforcement officers currently working in Kentucky. The following are examples of what will be in place to enhance your interactions with our chiefs and other law enforcement leaders:

- \*The Vendor Expo area throughout the event.
- \*An invitation to stop in the hospitality room throughout the event.
- \*Information will be provided to you to assist in the solicitation of your product(s) and to allow you to send special invitations to visit your booth.
- \*Vendors can participate in the door prize give away process in the vendor hall.
- \*The availability to purchase tickets to any of the events scheduled during the conference.
- \*Special pricing to Vendors wanting to attend all events, to interact with KACP members at all points of the Conference.
- \*The opportunity to take part in the Golf Scramble at Devou Golf Course.

I hope that the above opportunities indicate our sincere efforts to provide our vendors with as much interaction as possible during the event. Vendors play an important role at the KACP Training Conferences. They enlighten a vast array of law enforcement personnel, many new to the event, with the most current and inovative products.

Thank you for considering the 46th Annual KACP Training Conference as one of your shows for 2018.

Sincerely,

Anthony J. Lucas  
Police Chief  
Independence Police Department



## 46<sup>th</sup> Annual K.A.C.P. Training Conference

July 29, 2018 – August 2, 2018

Cincinnati Airport Marriott  
2395 Progress drive  
Hebron, Kentucky 41048  
(859)586-0166

[Book your group rate for KACP Kentucky Association of Chiefs of Police Annual Conference](#)

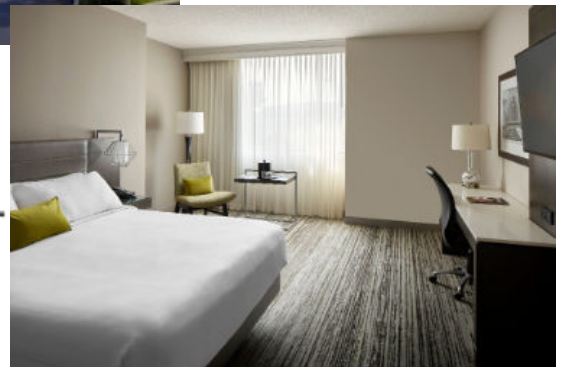
**Hosted by Chief Anthony J. Lucas & Independence Police Department**

### Hotel Reservations:

\*Make hotel reservations directly with Cincinnati Airport Marriott by **July 6, 2018.**

\*To make a reservation, call Cincinnati Airport Marriott 1-800-696-0165 and mention 'KACP' or 'COP' to receive group rate.

\*Conference Room Rate is \$149.00, plus fees & taxes.



## EXHIBITOR APPLICATION

In accordance with the exhibit regulations governing the rental of exhibit space on the attachment to this contract, the undersigned hereby applies for exhibit space at the Kentucky Association of Chiefs of Police (KACP) 2018 Conference in Florence, Kentucky, July 29, 2018 to August 2, 2018. We have read and agree to the exhibit regulations. We understand that these regulations are incorporated into this contract when accepted and confirmed by the KACP 2018 Conference host agency.

**All exhibit fees are to be paid in full on or before July 1, 2018**

### Show Dates & Times

**Tuesday, July 31, 2018 8:00 a.m. to 4:00 p.m.**

**Wednesday, August 1, 2018 8:00 a.m. to 11:00 a.m.**

Company Name: \* \_\_\_\_\_

Official exhibit representative(s): \* \_\_\_\_\_

Brief company/product description: \* \_\_\_\_\_

Please check:

\_\_\_ Awards & Accessories

\_\_\_ Communications

\_\_\_ Clothing & Armor

\_\_\_ Vehicles & Accessories

\_\_\_ Weaponry

\_\_\_ Federal, State, Local Gov't

\_\_\_ Profession & Training Services

\_\_\_ Computers & Software

Other: \_\_\_\_\_

I would like to donate a door prize: \_\_\_ YES \_\_\_ NO

If yes, item to be donated: \_\_\_\_\_

(See attached flyer for additional information)

I would like to provide item for Attendee gift bag: \_\_\_ YES \_\_\_ NO

If yes, item to be donated: \_\_\_\_\_

(See attached flyer for additional information)

## **BOOTH CHARGES**

\_\_\_\_\_ Single Booth (8' x 8') \$750                      \_\_\_\_\_ Double Booth (8' x 16') \$1500  
\_\_\_\_\_ Single Booth Package \$1000                      \_\_\_\_\_ Double Booth Package \$2000

**\*\*Packages include attendance of Vendor +1 to Casino Night (Sunday Evening), Riverboat Cruise (Monday Evening), Party in the Park (Tuesday Evening). \*\***

Additional event tickets:

Casino-Sunday, July 29 (\$30)

Riverboat Cruise-Monday evening, July 30 (\$30)

Party in the Park (Independence, KY)-Tuesday, July 31 (\$30)

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**TOTALS:**

Booth Cost:		\$ _____
Casino Night:	# of add'l tickets _____	\$ _____
Golf Outing:	# of add'l tickets _____	\$ _____
Riverboat Cruise:	# of add'l tickets _____	\$ _____
Party in the Park:	# of add'l tickets _____	\$ _____
	<b>TOTAL:</b>	\$ _____

Designate below the name of the person in your organization who is to receive all relevant exhibit information, materials, including: booth information, housing forms, and exhibitor updates.

\_\_\_\_\_  
\*Representative in Charge

\_\_\_\_\_  
\*Company's WEB page

\_\_\_\_\_  
\*Address

\_\_\_\_\_  
\*City, State, Zip

\_\_\_\_\_  
\*Area code and telephone number

\_\_\_\_\_  
\*Area code and fax number

\_\_\_\_\_  
\*Email

Note: All applications must be signed in order to confirm booth reservations. I understand, acknowledge receipt of, and agree to abide by, the official terms and conditions under which exhibit space at the Cincinnati Airport Marriott, Hebron, Kentucky are leased to the Kentucky Association of Chiefs of Police 2018 Conference.

\_\_\_\_\_  
Signature of Representative in Charge

\_\_\_\_\_  
Date

## Return registration and payment to:

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2018 Kentucky Association of Chiefs of Police Conference  
c/o Chief Anthony Lucas  
Independence Police Department  
5409 Madison Pike  
Independence, Kentucky 41051

Payment Method:       Check: # \_\_\_\_\_  
                                   Credit Card(see below)

*To pay by credit card, please fill out the information below:  
(Visa, Mastercard, & Discover accepted)*

Name as it appears on Credit Card:	* _____
Billing Address:	* _____
Billing State & Zip Code:	* _____
Credit Card Type:	* _____
Credit Card Number:	* _____
Credit Card Expiration Date:	* _____
Credit Card Security Code:	* _____
Cardholder's Signature:	_____
Phone Number:	* _____
Email:	* _____
Total Amount Charged:	* _____

For further information please contact:

Mrs. Catherine Weger  
(859)356-2697 Opt. 6  
[cweger@cityofindependence.org](mailto:cweger@cityofindependence.org)



Kentucky Association of Chiefs of Police

**FOUR PERSON GOLF SCRAMBLE**

Hosted by Chief Anthony Lucas (Independence Police Department)

**Monday, July 30, 2018**

**8:00 a.m.**



Devou Golf & Event Center  
1201 Park Drive  
Covington, KY 41011  
(Transportation will be available)

[www.devouparkgolf.com](http://www.devouparkgolf.com)

**Registration Includes:**

- **18 holes**
- **Golf Cart**
- **Door Prizes**
- **Lunch (Served following play)**
- **Awards**

Registration \$70/per person, must be paid by **July 6, 2018**. Please submit payment along with your registration.

Agency/Company Name: \* \_\_\_\_\_ # of Golfers: \_\_\_\_\_

Name: \* \_\_\_\_\_ Phone #: \* \_\_\_\_\_

Mail completed registration from and payment to: KACP  
c/o Chief Anthony Lucas  
5409 Madison Pike  
Independence, Kentucky 41051

For further information please contact: Chief Lucas:(859)356-2697 or [alucas@cityofindependence.org](mailto:alucas@cityofindependence.org)



# Kentucky Association of Chiefs of Police



## Sponsorship Levels

The corporate and individual sponsorship levels and benefits are:

<b>Sponsorship Level:</b>	<b>Platinum</b>	<b>Gold</b>	<b>Silver</b>	<b>Bronze</b>
<b>Contribution:</b>	<i>\$10,000</i>	<i>\$5,000</i>	<i>\$2,000</i>	<i>\$1,000</i>

### **Platinum: \$10,000**

- \*Prominent visibility by way of a two-page ad in the Conference Program
- \*Large banner displayed prominently as well as numerous other displays during the conference and golf outing
- \*Complimentary entry and lunch for a team of four golfers at the golf scramble
- \*One Double (8' x 16') Conference Expo Booth with premium location of your choice inside the vendor area.
- \*4 tickets to the Chief's 'Party in the Park'
- \*4 tickets to the Banquet
- \*Company representative will be given the opportunity to speak before the membership during one of the events.
- \*Your business also will be recognized for your support on our website for no less than one full year.

### **Gold: \$5,000**

- \*Significant visibility through a full-page ad in the Conference Program and numerous displays during the conference
- \*One Double (8' x 16') Conference Expo Booth in a preferred location
- \*Complimentary entry and lunch for a team of four golfers during the golf scramble
- \*2 tickets to the 'Party in the Park' on Tuesday night
- \*Your business also will be recognized for your support on our website for six months.

### **Silver: \$2,000**

- \*Significant visibility through a half-page ad in the Conference Program and numerous displays during the conference
- \*One (8' x 16') Conference Expo booth
- \*Complimentary entry and lunch for team of four golfers during the golf scramble
- \*Your business also will be recognized for your support on our website for three months.

### **Bronze: \$1,000**

- \*Significant visibility through a quarter-page ad in the Conference Program and name display during the conference
- \*Sponsor will receive 50% off one (8' x 16') Conference Expo booth.

*Sponsorships Cont.*

**Golf Hole: \$100**

\*Sponsorship will prominently display your company's logo and name at one of the 18 holes during the Annual KACP golf scramble.

**Table: \$100**

\*Sponsorship will prominently display your company's logo and name on a banquet table during the Annual KACP Banquet.

**Door Prize:**

\*Sponsorship will list your name in the Conference Program. We appreciate any size donation, including merchandise or gift certificates to be used for door prizes and other giveaways throughout the event.

**Promotional Items:**

\*Items would be placed welcome bag provided to each attendee.

*If you wish to sponsor a specific conference event such as: Hospitality Room, Casino Night, Riverboat Cruise, Party in the Park, a Breakfast, or a Luncheon, please request that event and your company's sponsorship sign will be placed in these specific areas for display, to include a maximum of 10 minutes presentation time at that event.*

*Make checks payable to 'KACP'  
and mail to:  
Kentucky Association of Chiefs of Police  
c/o Chief Anthony Lucas  
Independence Police Department  
5409 Madison Pike  
Independence, Kentucky 41051*

Thank you for your consideration of support of this training conference. I look forward to your response and working with you in planning. Please contact Chief Anthony Lucas of the Independence Police (859)356-2697 or [alucas@cityofindependence.org](mailto:alucas@cityofindependence.org) to discuss your company's plans and other exciting partnership opportunities.



**2018 K.A.C.P. Training Conference  
Sponsorship Payment Form**

Company/Organization Name: \* \_\_\_\_\_

Sponsorship Level: \* \_\_\_\_\_

Please remit payment to: 2018 Kentucky Association of Chiefs of Police Conference  
c/o Chief Anthony Lucas  
Independence Police Department  
5409 Madison Pike  
Independence, Kentucky 41051

Payment Method: \_\_\_

\_\_\_ Check #: \_\_\_\_\_

\_\_\_ Credit Card(see below)

*To pay by credit card, please fill out the information below:  
(Visa, Mastercard, & Discover accepted)*

Name as it appears on Credit Card: \* \_\_\_\_\_

Billing Address: \* \_\_\_\_\_

Billing State & Zip Code: \* \_\_\_\_\_

Credit Card Type: \* \_\_\_\_\_

Credit Card Number: \* \_\_\_\_\_

Credit Card Expiration Date: \* \_\_\_\_\_

Credit Card Security Code: \* \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_

Phone Number: \* \_\_\_\_\_

Email: \* \_\_\_\_\_

Total Amount Charged: \* \_\_\_\_\_

For further information please contact: Mrs. Catherine Weger  
(859)356-2697 Opt. 6  
cweger@cityofindependence.org

# Door Prizes & Promotional Items

If you would like to provide a door prize to be given away at the conference, or during one of the planned events, you may wish to consider the following:

## \*\*DOOR PRIZES VALUED AT \$500 OR MORE

We encourage you to give that prize away personally. The door prize can be given at a prearranged time during the vendor portion of the conference, or during one of the scheduled events (Boat Cruise, Party in the Park, or at the Banquet).

## \*\*DOOR PRIZES VALUED UNDER \$500

We recommend you provide the door prize to the designated conference representative. The representative shall distribute the door prize sometime during the conference (during a class session or during vendor hall hours). At the time of the giveaway, your company's name, type of business and contact name will be provided.

## \*\*PROMOTIONAL ITEMS FOR ATTENDEE'S WELCOME BAG

We recommend you ship these items to us by July 1, 2018 so that they can be prebagged prior to the conference. A total of **150** items will be needed.

Shipping address: Chief Anthony Lucas  
c/o Independence Police Department  
Attn: KACP Conference  
5409 Madison Pike  
Independence, KY 4105

Contact Catherine at (859)356-2697 opt. 6 or

[cweger@cityofindependence.org](mailto:cweger@cityofindependence.org)



## 46<sup>TH</sup> Annual K.A.C.P. Training Conference

July 29, 2018 – August 2, 2018

### **Terms & conditions of the Contract for Exhibit Space**

#### Reservations and cancellations:

Reservations for booth space will be processed on a first come first serve basis. Reservations must be accompanied by a signed contract. The deposit, which is non-refundable is applied to the space. Balances are due on or before July 1, 2018. Refunds of booth payments, excluding deposits, for cancellations after July 1, 2018 will be made only if the space can be resold and the exhibition is sold out. To reserve exhibit space, complete the enclosed application and forward with deposit or full payment.

#### Standard booth description and regulations:

All single booths are 8'x 8'. Height of built-up displays is limited to 8 feet. Side wings may not totally obstruct a view of the adjacent booths; therefore, they may not project more than 48 inches from the back wall. Items may be placed along the sides or on tables as long as they do not obstruct the view of an adjacent booth. Standard 8'x 8' booth package includes: one six (6) foot skirted table, two (2) chairs, one identification sign, pipe and drape dividers, and one waste paper basket. A standard 5-amp electrical outlet and wireless internet connection are available for daily fees. Each vendor will be provided a nametag.

#### Drayage:

Booth displays should be shipped prepaid to the Cincinnati Airport Marriott, 2395 Progress Drive, Hebron, KY 41048 using the following format for your shipment:

Cincinnati Airport Marriott, KACP Conference  
ATTN: (Name of Person On-Site)  
2395 Progress Drive  
Hebron, KY 41048

Find the requirements and rates in regard to shipping and storage below:

Materials left more than one (1) business day after the event are subject to be discarded. Hotel is not responsible for any shipping charges. If you do not have a guestroom at the hotel and plan to ship materials you **MUST** contact the Convention Services Manager at the Hotel, Risa Burstein, (859)334-4609, [risa.burstein@marriott.com](mailto:risa.burstein@marriott.com).

The storage of empty crates during the event is available on a first come first serve basis.

The following handling and storage fees will be applied to the guestroom account.

0-5 pounds	\$5.00 each, per day
6-20 pounds	\$10.00 each, per day
21-50 pounds	\$15.00 each, per day
Over 50 pounds	\$25.00 each, per day
Crates	\$75.00 each, per day
Pellets	\$100.00 each, per day

Materials should not be sent more than one (1) day prior to the event. The earliest shipment date is July 29, 2018, or an additional charge of \$25.00 plus service charge and tax per box/crate, will be added to the guestroom account.

The fee for all outbound packages is \$5.00 per item, plus the cost of shipping.

Exhibitors should contact Cincinnati Airport Marriott concerning all questions and concerns regarding rates for storage prior to the conference, placing material in the exhibit booth, removal and storage of all empty crates until the end of the conference, and return of crates to the booth area. The rate will not include any assembling, unskidding in booths, dismantling, crating, blocking for bracing. All empty packing crates must be properly marked with firm name and booth number. Unmarked crates will not be returned.

#### Load in & Load Out:

The Cincinnati airport Marriott **does not have a loading dock or specific load in area**. The exhibit area is located on the **first floor with two nearby entrances for moving items** into the hotel. Please note that the hotel is not able to provide a pallet jack and is limited in the number of luggage carts available to assist in the moving of items.

#### Dismantling of booths:

All dismantling must be finished, and all exhibit material must be out of the exhibit area one hour after the published closing time of the exhibit hall. It is the responsibility of the exhibitor to arrange for return shipment of exhibit material, property labeled, before departure. Exhibitors are responsible for notifying Cincinnati Airport Marriott of all return shipment instructions.

#### Exhibition period:

The exhibition area will be ready to set up and installation from 9:00 a.m. to 4:00 p.m. on Monday, July 30, 2018. All work must be completed and each booth ready for the opening of the exhibition at 8:00 a.m. Tuesday, July 31, 2018. No work on booths will be permitted after the opening of the exhibition.

#### Liability and insurance:

Neither the KACP, Independence Police Department, or Cincinnati Airport Marriott shall be responsible for any loss, damage or injury, that may occur to the exhibitor or the exhibitor's employees or property from any cause whatsoever prior to, during, or after the period covered by the exhibit contract. The exhibitor specifically agrees to release the KACP, Independence Police Department, and Cincinnati Airport Marriott from and agrees to indemnify against any and all claims for loss, damage or injury, including attorney's fees and court costs that may occur, to any exhibitor's property or employees from any cause whatsoever. The exhibitor shall be solely responsible for the operation of his/her exhibit and expressly release from and agree to indemnify release of the KACP, Independence Police Department or Cincinnati Airport Marriott against any claims for loss, damage, or injury, including attorney's fees and court costs, to himself, his employees, spectators, or attendees arising from the operation of said exhibits. Insurance on each booth shall be obtained at the exhibitor's own expense and risk.

#### Proper use of exhibit space:

All booths should be assembled in a manner which does not detract from or obstruct adjacent booths, Exhibitor may not reassign, sublet, or allow other exhibitors of a whole or in part of the booth space assigned by the KACP. Exhibitors may not display or advertise goods and services which are not manufactured, distributed or otherwise provided by the exhibitor during normal cause of business.

#### Unclaimed property:

Exhibit space not claimed or occupied by 9:00 p.m. on Monday, July 30, 2018 may be reassigned at the discretion of the host agency.

#### Exhibitors Package:

Standard 8'x 8' booth package includes: one six (6) foot skirted table, tow (2) chairs, one identification sign, pip and drape dividers, and one waste paper basket. A standard 5-amp electrical outlet and wireless internet connection are available for daily fees. Each vendor will be provided a nametag.

#### Decorator Services:

Additional rental furniture, labor to install and dismantle exhibits, special booth decorations, table skirting carpeting, special sign service and electrical, janitorial and material handling can be ordered in advance at prevailing rates.

#### Proper Use of Audio-Visual Equipment:

The use of audio-visual equipment may not obstruct to otherwise interfere with adjacent booths.

#### Labor:

All work in connection with the exhibits requiring hired labor must be performed by official exposition contractor personnel. Skilled labor, common labor, and porters are made available by the conference decorator at established rates.

#### Unauthorized Displays:

To protect the interest of all exhibitors, signs and displays other than those located at the exhibitor's booths in the exhibit hall are prohibited. Exhibitors who place signed or displays elsewhere will be charged an additional fee of \$1,000.

#### Weapons and Explosives:

Because of insurance restrictions, all weapons displayed in the exhibit hall must be rendered inoperable. This may be done by the removal of a critical component of the weapon. Live explosives of any type including, but not limited to, ammunition, smoke grenades or devices are not permitted in the exhibit hall under any circumstances.

#### No Right to Use Marks:

Exhibitors shall not use in any manner any of the collective marks, trademarks, or service marks belonging to the KACP, nor shall exhibitors make any claim of any sponsorship of approval by the KACP of any exhibitor's products or services, without permission from the KACP.

#### Confidentially rules and Regulations:

The KACP recognizes the need to keep the mailing lists of its membership confidential and secured due to the sensitive nature of the occupations of its members, and therefore demands the same of exhibitors who participate at the 2018 KACP Conference. The members of the KACP require that all confidential information about its members (phone numbers, addresses, and mailing lists compiled by the exhibitors) cannot be sold or given to any other business or organization at any time.

#### Force Majeure:

In the event the KACP, shall for any reason determine not to hold the 2018 conference, or if it is prevented from doing so for any reason, or if Cincinnati Airport Marriott or any part thereof is destroyed or damaged by fire or other cause, or if by reason of governmental restriction the use of said premises or the conduction of the 2018 KACP Conference is prevented, the exhibitor waives any claim for damages or compensation which might arise by reason thereof, except for the return to the exhibitor the payments made for rental space.

#### Cleaning Service:

Special booth cleaning service is available through the conference decorator.

#### Exhibitor Representatives:

Please insure that representatives working in the booth are aware of all terms, conditions, and rules pertaining to the exhibition.

#### Right to Refuse Admittance:

The KACP reserves the right to refuse admittance by the exhibitor to the conference floor should said admittance be deemed by the KACP not to be in the best interest of the KACP. The KACP reserves the right to refuse admittance by the exhibitor's employees or agents to the conference floor and/or the exhibition space should such admittance be deemed by the KACP not to be in the best interest of the KACP.

#### Additional Information:

Solicitations or demonstrations by exhibitors must be confined to their own respective booths. Printed advertising may be distributed by the exhibitor only from his/her own space. Aisles in front and back of the booths must be kept clear.